

Correction Request of Personal Information

Year / month / day

To: Topcon Corporation, Messrs
(CC: The entire company help desk for personal information protection)

Address:

Name:

Contact: tel.

Pursuant to the provision of the 34th article of Personal Information Protection Law, I would like to request correction of personal information as follows.

Personal information concerning request:

Requested items:

- Deletion
- Correction
- Addition

Requested contents:

Reason for request:

Remarks:

1. When you apply for personal information disclosure, please enclose the documents necessary for identification such as a photocopy of driver's license and others. Also when your legal representative applies, please enclose the documents proving his qualification.
2. When your legal representative applies, please specify his name, address and, also distinction of a minor or adult's ward in the upper part of your name and address.

Identification of Applicant: (One photocopy of following documents)

- Driver's license Passport* Health insurance card* Pension card *
- Residence card or Special permanent resident certificate

*Certificate of residence is required additionally.